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**ANDERTON WITH MARBURY PARISH COUNCIL**

15<sup>th</sup> June 2023

Our Ref CJS/AND001

**Annual Internal Audit Report 2022/23**  
**Additional Notes**

With regard to the answer "No" for Question B, in my view, the following comments should be considered.

*One invoice was not located at the time of the Internal Audit. The Clerk at the time has now ceased acting for the Parish Council and the current Officers could not locate the invoice during my review, nor could they contact the previous Clerk to clarify the matter.*

*In discussion with the Parish Council Chair, the maintenance of invoices going forward was reinforced.*

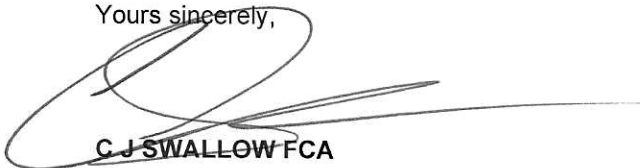
With regard to the answer "No" for Question F, in my view, the following comments should be considered.

*No petty cash is maintained by the Parish Council – hence a "not applicable" answer would have been more appropriate.*

With regard to the answer "No" for Questions L and M, in my view, the following comments should be considered.

*During the period of my review the Parish Council website was "down" and hence I could not access to corroborate both the information published nor the posting of the 2021/22 exercise of Public Rights. In discussion with the Parish Council Chair, this will be attended to.*

Yours sincerely,



**C J SWALLOW FCA**

Director – C J Swallow  
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