

MINUTES

Parish Council Meeting

18:00hrs on 4th June 2024

Anderton Memorial Hall, New Road,
Anderton, CW9 6AE



1. Open Forum/ Submissions from the public

There were no submissions from the public.

2. Attendance & Apologies

Apologies: Cllrs June Thomas and Mandi Wells

Attendance: Cllrs Cathy Walmsley (Chair) Helen Brewin (Acting as RFO) Helen Grant (Acting Clerk) Alisha Williamson, Mike Green

3. Declarations of Interest

There were no declarations of interest

4. Minutes of meeting 24th April 2024 and matters arising

- Mobile Signal
 - HG has submitted a short report following the closure of the survey to Cheshire West and Chester Borough Council highlighting resident's concerns about the poor mobile signal in the village. The Borough Council's digital lead Mike Dugine is progressing a case on behalf of the village to the main providers, along with other affected areas in Cheshire West.
- **Village Hall Wifi**
 - The Parish Council were awarded a grant and a survey of the hall is to take place at 9.30 am on Friday 7th June 2024. HG and CW to meet contractor on site to agree works to be undertaken.
- **Land Registry**
 - As there was no response to emails to the Land Registry, HG has telephoned them for an update. They have preliminary assessed the application and now have the documentation they require. They have provided an estimated completion date for registration of 27th March 2025. HG to send copy of confirmation email to the Chair for any future reference.

5. Road Closures in the village

- 3rd June to 10th June TRO
- 30th June - 10k

These have been communicated through our social media channels.

6. Financial report – Council

- **Deferred to next meeting due to IT issues.**
- AGAR Forms approved by Parish Council and signed by the Chair of the meeting (CW)

7. Correspondence

- PCSO Report received 4/6/24 - items highlighted including Police Surgery in Anderton on Friday 7th June.
- **CHALC invoice to be paid - agreed - HB to action**

8. Planning

No applications

9. Memorial Hall

- **Financial report - Deferred item**
- **Lettings report**
 - Lettings continues with a number of regular groups and enquiries for one-off and ad-hoc events.
- **Grounds Maintenance**
 - HB has mown lawn. Tree works contracted.
- **Hall Building**
 - Expression of interest submitted for funding. As General Election has been called, decisions are currently suspended pending outcome and future direction of the fund.
 - Roof works are now complete - replacement ceiling panels need to be painted.
- **2024 Events**
 - Summer Fair - All to check suitable dates around 11th August 2024 or 28th July 2024.

10. Any Other Business

- Information Governance & domain/IT security
 - HG advises that neighbouring PC have highlighted that auditor has said best practice to have a .gov.uk domain. All agreed that we should look into this. **HG to obtain more information on how this can be progressed and any financial implications. HG to bring an item back to next meeting.**
- PC Governance/Standing Orders
 - HG has done ILCA Level 2 and highlighted that we need to agree these. **HG to bring draft proposals to next meeting.**
- Pre-Election Period (Purdah)
 - GE on 4th July 2024 - HG wanted to highlight that this is a period of heightened sensitivity and needs to be considered when putting out any comms.
- Marbury Pedestrian Bridge
 - No progress with this. HG suggested that we arrange a formal minuted meeting with all relevant parties as residents want to see some progress. **HB to send contact details to HG to set up a meeting.**
- Village walkabout
 - Agreed we should arrange - date set for Monday 8th July 2024 at 18:30 - route to be agreed and publicised so residents can join for all/part of the walkabout.
 - **HB to send route to HG**

11. Date of next meeting

6pm on Tuesday 16th July 2024