

MEETING OF ANDERTON WITH MARBURY PARISH COUNCIL
Tuesday 5 May 2020

1) **Attendance**

Councillors Brewin, Bullock, Green, O Hynes and Walmsley were present with apologies from Cllrs R Hynes and Byram and Ward Councillors Gibbon, Wright and Marshall.

Due to the COVID -19 pandemic the meeting was held in accordance with the Local Authority (Flexibility of Local Authority Meetings) (England) Regulations 2020

Standing orders and Financial regulations were amended to enable the Clerk as Proper Officer to take decisions in consultation with the Chairman and Vice Chairman and to investigate online banking.

2) **Declarations of interest**

As all councillors lived in the vicinity of the village they all had personal interests.

3) There were no public submissions.

4) **Minutes of meeting of 20th January 2020**

Resolution 1 05.05.2020 The minutes were approved as a correct record of the meeting.

Proposed Cllr O Hynes seconded Cllr Brewin

5) **Clerks report**

a) Cllr Brewin's grant application to Inovyn for cleaning and repainting the Dragonfly gates in Anderton Nature Park had been successful. The work would be commissioned after the COVID 19 pandemic had passed.

b) Improvements to the Memorial hall gardens would be put on hold until the COVID 19 pandemic had passed.

c) Lights on the memorial hall car park and in the hall had been installed. The outside light by the front door needed replacing at some point.

d) The Canals and Rivers Trust at Navigation Road would be asked who owned the land where a bench might be sited. No further action would be taken until the COVID -19 lockdown had passed.

6. **Correspondence**

- Numerous communications had been received from NALC, ChALC and the police regarding the COVID 19 pandemic.
- Councillors agree they would not fund a donation to Hope House hospices.

7. **Finance**

Resolution 2 05.05.2020 The following receipts and payments were
Proposed Cllr Bullock seconded Cllr Brewin voting unanimous

£500	income Inovyn for Dragonfly gates refurbishment
£792.28	income from Memorial hall lights installation

£19.99	Cllr Bullock filing cabinet
£92.18	Cllr Hynes website expenses
£72	Changing lives payroll provision
£180.60	HMRC tax January to 31 March
£515.50	Clerk salary January to 31 March
£950.74	Eric Johnson of Northwich Ltd memorial hall lights
£100	Clerk heat light power broadband allowance
£22.99	Clerk paper
£574.32	Zurich Municipal insurance
£5601	CWAC precept

Account balance as at 31 March 2020 £11098.78 but 4 cheques were unrepresented.

- Resolution 3: 05/05/2020 Councillors completed the Annual Governance statement section 1 of the annual return for the year ended 31 March 2020 and the Chairman and the Clerk signed the relevant parts of the form*
Proposed Cllr Bullock Seconded Cllr Walmsley Voting Unanimous
- Resolution 4: 05/05/2020 Councillors agreed to seek exemption from the external audit and completed part 2 of the Annual return*
Proposed Cllr Bullock seconded Cllr O Hynes Voting unanimous
- Resolution 5: 05/05/2020 Councillors reviewed and approved the assets register produced by the Clerk for 2019/20*
Proposed Cllr Walmsley seconded Cllr Green Voting unanimous
- Resolution 6: 05/05/2020 Councillors reviewed and approved the risk assessment produced by the Clerk for 2019/20*
Proposed Cllr O Hynes seconded Cllr Bullock Voting unanimous
- Resolution 7 : 05/05/2020 Councillors approved the statement of receipts and payments for 2019/20 produced by the Clerk as presenting fairly the financial position of the Parish Council for the year ended 31 March 2020*
Proposed Cllr Bullock Seconded Cllr O Hynes Voting Unanimous
- Resolution 8: 05/05/2020 Councillors approved the bank reconciliation produced by the Clerk for 2019/20*
Proposed Cllr Bullock seconded Cllr O Hynes Voting unanimous
- Resolution 9: 05/05/2020 Councillors reviewed and approved the significant variations between the years ended March 31 2019 and 2020*
Proposed Cllr Walmsley seconded Cllr Bullock Voting unanimous
- Resolution 10: 05/05/2020 Councillors approved the Accounting statements for 2019/20 and the Chairman and Clerk signed the form*
Proposed Cllr Bullock seconded Cllr O Hynes Voting unanimous
- Resolution 11: 05/05/2020 Councillors decided to appoint Mr Swallow of Chris Swallow Ltd as the internal auditor.*
Proposed Cllr Bullock seconded Cllr O Hynes Voting unanimous
- Resolution 12: 05/05/2020 Councillors agreed to hold the clerks hours to 5 a week and to hold the salary scale point at an hourly rate of £12.89 per hour.*

The Clerk had been working additional hours on the COVID 19 pandemic and to produce the end year financial papers so the council agreed to pay her an additional 20 hours for this work.

Proposed Cllr Bullock seconded Cllr Brewin Voting unanimous.

8. Planning

- 130 Marbury Road - CWAC planning had been informed of the extension at the side of the house. The matter was permitted development
- 110 Marbury Road extension-approved by CWAC
- 9 Bramhalls Park – extension-approved by CWAC

9. The Village meeting was postponed until the Autumn at the earliest due to the COVID 19 pandemic.

The Chairman was attending a Marbury Ward remote meeting on 14 May.

13) Date of next meeting – provisionally 27 July

The meeting closed at 7.30pm