

ANDERTON WITH MARBURY PARISH COUNCIL VIRTUAL MEETING

Held on Tuesday 20 April 2021 at 7.30pm

1) Attendance

Councillors Brewin, Byram, Green, O Hynes, R Hynes and Walmsley were present with one member of the public. Apologies were received from Cllr Bullock and Ward councillors Gibbon, Marshall and Wright.

Due to the COVID -19 pandemic the meeting was held in accordance with the Local Authority (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Vice Chairman R Hynes chaired the meeting in the absence of Cllr Bullock due to his illness.

2) Declarations of interest

As all councillors lived in the vicinity of the village they all had personal interests.

- 3) Minutes of Parish Council Meeting held on 30 March 2021
Resolution 1 20.04.2021 The minutes of the 30 March 2021 meeting were approved as a correct record of the meeting.
Proposed Cllr Byram seconded Cllr O Hynes Voting unanimous

4) Clerk's report

- a) Councillors O and R Hynes were making progress with the **Accessibility statement** for the website.
- b) Cllr Brewin reported that she awaited news on funding for a Speed Indicator Device.
- c) The new Clerk would contact CWAC Highways regarding the meeting to discuss section 106 Funding from Daisy Bank.
- d) The Clerk would circulate notes from a virtual meeting with CWAC's Head of Planning.

5) Correspondence

- Correspondence from the police, ChALC and NALC had been circulated.
- The Clerk was a COVID Community Champion and had circulated information received from CWAC
- Books of condolence had been open to mark the death of the Duke of Edinburgh.
- The incoming clerk would purchase 5 lamp post poppies and one Tommy from the Royal British Legion.

Proposed Cllr Byram seconded councillor Cllr Brewin

6) Finance

Resolution 2 20.04.2021 The following receipts and payments were proposed by Cllr Green seconded Cllr Walmsley voting unanimous

£5616	CWAC income precept
£591.59	Zurich Municipal insurance premium
TBC	Clerk April salary plus finance work
£178.20	Cheshire Association Local Councils membership
£25	Royal British Legion lamp post poppies

- *Resolution 3: 20.04.2021 Councillors agreed to seek exemption from the external audit and completed part 2 of the Annual return*
Proposed Cllr O Hynes seconded Cllr Brewin Voting unanimous
 - *Resolution 4: 20.04.2021 Councillors completed the Annual Governance statement section 1 of the annual return for the year ended 31 March 2021 and the Chairman and the Clerk signed the relevant parts of the form*
Proposed Cllr R Hynes Seconded Cllr Byram Voting Unanimous
 - *Resolution 5: 20.04.2021 Councillors reviewed and approved the assets register produced by the Clerk for 2020/21*
Proposed Cllr Byram seconded Cllr Green Voting unanimous
 - *Resolution 6: 20.04.2021 Councillors reviewed and approved the risk assessment produced by the Clerk for 2020/21*
Proposed Cllr O Hynes seconded Cllr Byram Voting unanimous
 - *Resolution 7 : 20.04.2021 Councillors approved the statement of receipts and payments for 2020/21 produced by the Clerk as presenting fairly the financial position of the Parish Council for the year ended 31 March 2021*
Proposed Cllr Byram Seconded Cllr R Hynes Voting Unanimous
 - *Resolution 8: 20.04.2021 Councillors approved the bank reconciliation produced by the Clerk for 2020/21*
Proposed Cllr R Hynes seconded Cllr Walmsley Voting unanimous
 - *Resolution 9: 20.04.2021 Councillors reviewed and approved the significant variations between the years ended March 31 2020 and 2021*
Proposed Cllr Walmsley seconded Cllr Brewin Voting unanimous
 - *Resolution 10: 05/05/2020 Councillors approved the section 2 Accounting statements for 2020/21 and the Chairman and Clerk signed the form*
Proposed Cllr R Hynes seconded Cllr Green Voting unanimous
 - *Resolution 11: 20.04.2021 Councillors decided to appoint Mr Swallow of Chris Swallow Ltd as the internal auditor.*
Proposed Cllr Byram seconded Cllr O Hynes Voting unanimous
 - Councillors decided to move to a half way position between using cheques and internet banking. The signatories would be the Chairman, vice Chairman and Councillor Byram.
 - The incoming Clerk would seek advice from ChALC on separation of duties with the provision of a new payroll service.
 - The bank balance as at 31 March was 11,376.54
- 7) Planning
- 2 Oaks Hough Lane-awaiting CWAC decision
 - Hilsborough Hough Lane-awaiting CWAC decision
 - Tree works 5 Marbury Lane-awaiting CWAC decision
 - 2 Waters Edge-awaiting CWAC decision
- 8) Matters for next meeting

- Banking arrangements
- Payroll provision
- Parish plan
- Hall projects

10) Date of next meeting 25 May 2021-Annual parish meeting and Annual General Meeting

The meeting closed at 8pm.