

ANDERTON WITH MARBURY PARISH COUNCIL

Anderton with Marbury Parish Council Meeting to be held on Tuesday 27 July 2021 at Anderton Memorial Hall **commencing at 6.30pm**

Agenda

- 1 Open Forum/ Submissions from the public

To receive submissions from the public; these should be emailed to: clerk@andertonwithmarbury.co.uk no later than 3 working days in advance of the meeting
- 2 Attendance

To receive apologies for absence
- 3 Declarations of Interest

To receive Councillors' declarations of any personal pecuniary and or prejudicial interests
- 4 Minutes of Parish Council Meeting held on 25 May 2021

To approve the minutes of the meeting held on 25 May 2021 (attached)
- 5 Ward Councillors report

To receive any representations or updates from any Ward Councillors
- 6 Clerk's report

To receive a report on matters dealt with from the 25 May 2021 meeting (action list attached) and also any other new arising matters:
 - Action List 25th May 2021
 - Clerks Printer and Postage Expenses £33.18
 - Proposal to pay the Clerks Salary quarterly
- 7 Items for discussion / decision
 - Speed Indicator Device partnership with Comberbach Parish Council;
 - Section 106 Proposals / Way Ahead;
 - Clerks and Chairs Training Courses – update and possible review of the Council's Policies and Terms of Reference & Financial Regulations
 - Parish Plan proposals and way ahead;

8 Correspondence

To update Councillors in respect of any relevant correspondence - Clerk

9 Finance

- To approve the income and expenditure (To follow)
- To confirm that remote banking arrangements are now in place
- To receive the bank balance (To Follow)

10 Planning

27 Bramhalls Park – Rear Extension

19 Oak Tree Close - Single storey extensions to front and rear and two storey extension

11 Any other business

12 Matters for the next meeting

13 Date of next meeting Tuesday 21 September 2021 at 7pm

MINUTES OF ANDERTON WITH MARBURY PARISH COUNCIL

Held on Tuesday 25 May 2021 at Anderton Memorial Hall at 7.20pm

Attendance:

Councillors: Brewin, Bullock, Byram, Green, O Hynes, R Hynes and Walmsley.

Also in attendance: Nigel Parton (Clerk)

1 Election of Chairman and Vice Chairman

Resolved:

(a) That Councillor R Hynes was elected as Chairman of the Parish Council for the Civic year 2021-22; and

(b) That Councillor Brewin was elected as Vice Chairman of the Parish Council for the Civic year 2021-22.

2 Open Forum/ Submissions from the public

There were no submissions received from the public.

3 Attendance

Apologies for absence were received from Ward councillors Gibbon, Marshall and Wright.

4 Declarations of Interest

There were no declarations of interest in respect of any items on the agenda.

5 Minutes of Parish Council Meeting held on 20 April 2021

Resolved:

That the minutes from the meeting held on 20 April 2021 were approved as a correct record.

6 Ward Councillors report

There were no representations or updates from any Borough Ward Councillors.

7 Clerk's report

The Council received a verbal report from the Clerk on the following matters and:

- It was confirmed that the Year-end process previously agreed at the meeting on 20 April 2020 had been completed successfully by the previous clerk Ann Brazier;
- It was noted that copies of the relevant submissions had also been uploaded onto the Parish Council Website;
- It was agreed not to support Hope House following a recent fundraising letter from them and Clerk agreed to send a formal response;
- The Clerks Stationery Expenses of £14.81 were agreed;
- The Council agreed that the Clerk could attend relevant Chalc Training Courses and provide a receipt for reimbursement at a future date;

Additionally, the Council discussed options to use a third party organisation to pay the Clerks monthly salary. Two options were explored including an option from Cllr Brewin to provide the service free of charge. Whilst it was initially thought that this may cause a conflict of interest and / or present a risk to the Council, the Chairman had contacted Jackie Weaver at Chalc for advice and JW had stated that there was no apparent conflict of interest. The second option was to use an organisation called Shires Accountants Limited for the payroll services and after a discussion surrounding further possible risks including money laundering insurance, it was agreed to use Shires Accountants Limited at an approximate annual cost to the Council of between £70 to £100.

The Clerk outlined a recent email from CWaC and Chalc in relation to the formulation of Community Resilience Plans by individual Council's. A discussion ensued and it was noted that whilst the benefits of such a plan were recognised, the formulation of such a plan was likely to involve a fair bit of man hours and the cost/benefit of the plan to the Council was not clear and it was agreed to re-visit this issue at the next meeting.

Resolved:

(a) That Shires Accountants Limited be used to provide the payroll services for the monthly payment of the Clerk.

(b) That Community Resilience Plans be considered further at the next meeting of the Council.

8 Councillors Updates

The Council received a verbal updates from Councillors on the following matters:

- Cllr Brewin explained that the Planter bases were in place and the planters were due for delivery in the next few days;

- The Chairman confirmed that the Website Accessibility Statement was now in place;
- Cllr Brewin reported that there was potentially a problem with the drains surrounding the Memorial Hall and it was agreed to get two quotes and undertake the work to resolve the issue as necessary;
- The Chairman informed the Council for information that there was potentially temporary traffic lights on Hough Lane for approximately 8 weeks;

Cllr Brewin reported that a grant application for a speed indicator device had been successful. The amount of £2,000 had been awarded and was a joint award between Anderton with Marbury Parish Council and Comberbach Parish Council. It was noted that the full cost of a speed indicator device was approximately £4,500 and it was agreed to arrange an initial joint meeting with Comberbach Parish Council and John Ryder be arranged and then a steering group may be subsequently formed to manage the arrangements of the joint device if purchased.

Cllr's O Hynes and Brewin report on the remote AECOM Meeting held on 25 May 2021 in respect of the Winnington Swing Bridge proposals. It was explained following consultation from the Northwich Transport Survey, there were essentially 3 proposals and these were explained to the Council. It was also explained that the cost / benefit analysis of the project was very high and it was likely that the project would go ahead at a future date. It was also stated that the project could be linked to other initiatives in the future for example cycleway and footpath initiatives at minimal overall cost to the project as a whole. It was noted that further consultation opportunities would present themselves over time and it would be important to work closely with Barnton Parish Council where appropriate.

Resolved:

- (a) That the updates be received and that the Cllr Brewin initiates the work associated with resolving the issues with the drains around the Memorial Hall;
- (b) That an initial joint meeting be arranged with Comberbach Parish Council and John Ryder to discuss the grant awarded and the feasibility of purchasing and sharing a speed indicator device;

9 Correspondence

The Clerk stated that there was no further correspondence from him for consideration.

10 Finance

The Clerk presented an expenditure statement showing the previously agreed items of expenditure and also those items of expenditure proposed for agreement at this meeting. It was also noted that the changes to banking arrangements to include the option to authorise expenditure remotely were

also nearing completion. It was noted that existing controls for the authorisation of expenditure were unchanged.

Resolved:

(a) That the following payments were approved:

- £432.32 to Ann Brazier previous Clerk;
- £14.81 to Nigel Parton for Clerk Stationery Expenses;
- £80.00 to Chris Swallow Internal Audit Fee – 2020/2;
- £260.00 to Nigel Parton Clerk as an ongoing monthly Salary commencing from 1May 202;

11 Planning

The Council noted the approval of the planning application at 2 Oaks, Hough Lane

12 2021 / Way Ahead

The Council discussed the possibility of some Memorial Hall projects for this Civic year and also the need to re-engage with Parishioners. The formulation of a neighbourhood plan was identified as a priority and the Chairman agreed to canvass residents to act as volunteers to undertake some of the work.

Memorial Hall bookings including the Guitar Club booking were also discussed.

13 Meeting date proposals:

The meeting dates for the remainder of this calendar year were confirmed as:

- Tuesday 27 July 2021
- Tuesday 21 September 2021
- Tuesday 30 November 2021

14 Matters for the next meeting

The Clerk gave a brief update on the Section 106 Highways Funding (Daisy Bank) and he agreed to continue chasing CWaC for a response to try and clarify when the proposals would be finalised and when the work would take place. It was also agreed to put this item on the agenda for the July meeting.

15 The date for the next meeting was confirmed as Tuesday 27 July 2021 at 7pm

The meeting closed at 8.20pm

ACTION LIST – MEETING 25 MAY 2021

MINUTE	ITEM	ACTION	DATE
7 (a)	That Shires Accountants Limited be used to provide the payroll services for the monthly payment of the Clerk.	Clerk	15/06/21
7 (b)	That Community Resilience Plans be considered further at the next meeting of the Council.	Clerk / All	27/07/21
8 (a)	That the Cllr Brewin initiates the work associated with resolving the issues with the drains around the Memorial Hall	Cllr Brewin	30/06/21
8 (b)	That an initial joint meeting be arranged with Comberbach Parish Council and John Ryder to discuss the grant awarded and the feasibility of purchasing and sharing a speed indicator device	Clerk	30/06/21
10 (a)	To complete the payments as detailed in the minute 10 (a) from the meeting held on 25 May 2021	Clerk	15/06/21
15	Section 106 Highways Funding Daisy Bank Clerk agreed to continue chasing CWaC for a response and to update Cllrs with a response by the middle of June 2021	Clerk	15/06/21