

## ANDERTON WITH MARBURY PARISH COUNCIL

Anderton with Marbury Parish Council Meeting to be held on Tuesday 30 November 2021 at Anderton Memorial Hall **commencing at 6.30pm**

### **Anderton Committee – Volunteers Introduction 6.15pm?**

#### **Agenda**

- 1 Open Forum/ Submissions from the public  
  
To receive submissions from the public; these should be emailed to: [clerk@andertonwithmarbury.co.uk](mailto:clerk@andertonwithmarbury.co.uk) no later than 3 working days in advance of the meeting
- 2 Attendance  
  
To receive apologies for absence
- 3 Declarations of Interest  
  
To receive Councillors' declarations of any personal pecuniary and or prejudicial interests
- 4 Minutes of Parish Council Meeting held on 21 September 2021  
  
To approve the minutes of the meeting held on 21 September 2021 (attached)
- 5 Clerk's report  
  
To receive a report on matters dealt with from the 21 September 2021 meeting (action list attached – page 7) and also any other new arising matters:
  - S106 Proposals – Responses made to CWaC and awaiting replies;
  - Speed Indicator Proposals – All action points completed;
- 6 Items for discussion / decision
  - a) Village Hall Future – Way ahead, future roles & volunteers
  - b) Parish Plan Proposals / Action Plan for 2022
  - c) Outstanding Fun Day expenses to be agreed
  - d) SID Data / processing & future analysis
  - e) Recent Correspondence – Car Park Issues & Grit Box
  - f) Christmas Fayre update & Christmas Flyer

7 Correspondence

To update Councillors in respect of any relevant correspondence – Clerk  
- Cheshire Police and Crime Plan 2021 - 2024

8 Finance

- To approve the income and expenditure as follows:
  - Helen Brewin Parish Planters £50.78
  - Royal British Legion Poppy Appeal £40 (annual donation)
- To approve any additional specific items of expenditure
- To receive the bank balance
- To note that the Clerk will complete the annual VAT return with HMRC by 31<sup>st</sup> January 2022

9 Planning

- No outstanding planning applications

10 Any other business

11 Matters for the next meeting

12 To discuss meeting dates for 2022, with the following dates as suggestions:

Tuesday 25<sup>th</sup> January 2022  
Tuesday 29<sup>th</sup> March 2022  
Tuesday 31<sup>st</sup> May 2022  
Tuesday 26<sup>th</sup> July 2022  
Tuesday 20<sup>th</sup> September 2022  
Tuesday 29<sup>th</sup> November 2022

## **MINUTES OF ANDERTON WITH MARBURY PARISH COUNCIL**

**Held on Tuesday 21<sup>st</sup> September 2021 at Anderton Memorial Hall at 6.30pm**

### **Attendance:**

Councillors: Brewin, Byram, Green, O Hynes, R Hynes and Walmsley.

Also in attendance: Nigel Parton (Clerk)

### **1 Open Forum/ Submissions from the public**

There were no submissions received from the public.

### **2 Attendance**

Apologies for absence were received from Cllr D Bullock

### **3 Declarations of Interest**

There were no declarations of interest in respect of any items on the agenda.

### **4 Minutes of Parish Council Meeting held on 27 July 2021**

#### **Resolved:**

That the minutes from the meeting held on 27 July 2021 were approved as a correct record and were signed by the Chair.

### **5 Ward Councillors report**

There were no representations or updates from any Borough Ward Councillors.

### **6 Clerk's report**

The Council received a verbal report from the Clerk on the following matters and:

- It was noted that all actions from the meeting held on 27 July 2021 had been completed.

- Review of Standing Orders and Policies. The Council noted the proposal from the Clerk to review the Standing Orders and Policies and it was agreed that this should be looked at again in early 2022 especially given the likely workload and possible additional hours associated with the pending formulation of the Parish Plan.

- The Clerk reported on the costs of the new Village signs in Comberbach and stated that the cost was approximately £1,200 for a large sign and £650 for a smaller sign. It was suggested that the replacement of the signs for our Parish could possibly be part of a fund raising initiative linked to the Parish Plan proposals.

## **7 Section 106 Proposals**

Cllr O Hynes led on this item and the Council took time to consider the various feasible options open to them given that the monies were ring-fenced and could only be used for Highway initiatives / enhancement schemes.

Cllr O Hynes provided a detailed overview of the possible option open to the Council to utilise the £27,000 S106 funds available. It was explained that the footpath option from Marbury Road to Marbury Park which was originally proposed was not an option due to land ownership issues. Cllr O Hynes explained the various options and proposals and made the following points:

- It was the view of CWaC that the number of SID's / flashing signs currently in the village was adequate;
- That there was no chance of securing a Zebra Crossing as there just wasn't an adequate 'footfall' of people crossing the road;
- Hatching / boxes painted on the road surface (originally proposed by Jamie Barron from CWaC) was not a viable option as the road was not wide enough;
- The anti-skid surface in the hollows need clarity as CWaC were unable to say when it was last checked and they were unable to say when it would be checked / reviewed in the future;
- That CWaC do not use red paint anymore and do not systematically plan or have a schedule for general road surface repainting;

After a detailed discussion, the following options were suggested:

- To complete a tactile pedestrian road crossing at Old Road;
- To repaint all road markings along the main road through the village to include repainting the 30mph signs and also the central line down the middle of the road;
- To purchase one new fixed speed indicator device (to be located near to the canal on Marbury Road heading in the direction of Comberbach) and additionally, to replace two of the existing speed indicator devices with a possible slight relocation of these devices;

### **Resolved:**

**(a) That the Clerk emails CWaC to ask for an inspection of the anti-skid surface in the Hollows.**

**(b) That Cllr O Hynes emails Jeremy Gibbs at CWaC detailing the proposals set out above in order for the Parish Council to ascertain the feasibility of the proposals, the costings and an approximate schedule of when the work could be undertaken (subject to CWaC approval).**

## **8 Speed Indicator Device partnership with Comberbach Parish Council**

Cllr Brewin reported that the SID had now been purchased and the agreement would be signed on 24<sup>th</sup> September 2021. It was also stated that there were some teething issues surrounding the downloading of the software and also further training was required.

### **Resolved:**

**(a) That the Clerk ensures that the Zurich Insurance schedule is updated to include the SID. Additionally, the Clerk will invoice Comberbach Parish Council for their previously agreed contribution.**

**(b) That the Clerk contacts the Internal Auditor for advice to clarify that all of the VAT associated with the purchase of the SID device can be reclaimed.**

**(c) That the invoice is not paid until the software issue is resolved and all handover training is completed.**

## **9 Any Other Business**

Cllr Walmsley stated that she had reported the overgrown grass verges between the Marbury Lady and the Hollows to CWaC. Cllr R Haynes said that she had also reported the issue.

It was noted that some Electric Sockets in the hall had been replaced / repaired.

Cllr Walmsley left the meeting at 7.10pm

## **10 Open Day Update & Parish Plan proposals / way ahead**

Cllr R Hynes updated the Council on the proposals for the open day to be held on Saturday 25<sup>th</sup> September 2021 between 1pm and 4pm. Additionally, Cllr R Hynes briefly updated the Council on the Parish Plan process and the need to continually engage with Parishioners and two further consultation dates for October and November would be suggested following the Open Day.

It was also noted that a 'Volunteer handbook' may be required in the future if the Council formally engages with volunteers. (Cheshire Action group can support with this).

## **11 Correspondence**

The Clerk stated that there was no further correspondence from him for consideration.

## **12 Finance**

The Clerk presented an updated spreadsheet detailing the Council's financial status as at 20<sup>th</sup> September 2021. It was reported that a float of £170 had been withdrawn for use at the Open Day, which would be paid back into the account after the even along with any receipts from activities or food and drinks. Additionally, it was noted that £350 had been withdrawn to pay for activities at the Open day event and receipts would be provided for these services.

There were no other receipts or payments of note and income and expenditure remained on track with the budget in place. The total balance held as at 20<sup>th</sup> September 2021 was reported as £13,948.70

### **Resolved:**

#### **(a) That the following payments were approved:**

- **£6.60 Shires Accountants – PAYE Services**
- **£2885.34 TWM Traffic Control Systems Limited for the SID Device**
- **£136.35 Cllr O Hynes for Website Services**

## **13 Current Planning Applications**

**141 Marbury Road, Anderton – Approval Noted**

## **14 The date for the next meeting was confirmed as Tuesday 30<sup>th</sup> November 2021 at 6.30pm**

The meeting closed at 7.25pm

**ACTION LIST – MEETING 21 SEPTEMBER 2021**

<b>MINUTE</b>	<b>ITEM</b>	<b>ACTION</b>	<b>DATE</b>
<b>7</b>	<p><b>S106 Proposals</b> Email to CWaC regarding ‘The Hollows’ anti-skid</p> <p>Email to J Gibbs at CWaC with the proposals and to request costings / feasibility / timings</p>	<p><b>Clerk</b></p> <p><b>Cllr O Hynes</b></p>	<p><b>03/10/21</b></p> <p><b>03/10/21</b></p>
<b>8</b>	<p><b>Speed Indicator Device</b></p> <p>Contact Zurich Insurance schedule is updated to include the SID.</p> <p>Invoice Comberbach Parish Council for their previously agreed contribution.</p> <p>Contact the Internal Auditor for VAT advice</p> <p>Delay payment of the invoice until the software issue is resolved and all handover training is completed.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>	<p><b>24/09/21</b></p> <p><b>03/10/21</b></p> <p><b>24/09/21</b></p> <p><b>03/10/21</b></p>
<b>12</b>	<p><b>Payments</b> To make the payments detailed in Minute 12 (a) above</p>	<p><b>Clerk</b></p>	<p><b>31/07/21</b></p>